



**Archway Veritas Parent Service Organization  
General Board Meeting Minutes  
April 25, 2018**

<b>Members</b>	<b>Attended Members</b>		<b>Attended</b>
Co-President – Mari Jo Clark	P	At-Large Communications – Christine Kaercher	P
Co-Vice-President – Marci Saucier	P	At-Large Community Outreach – Traci Trigueros	A
Co-Vice-President – Stephanie Dieterich	P	At-Large Social – Rachel Lund- Schemitsch	P
Secretary – Sherri Conley	P	At-Large Hospitality – Teresa Hennessee	P
Treasurer – Bronwyn Beabeau	A	At-Large Homeroom – Linda Sredzinski	P
Dad’s Club – Anuj Bhatnagar	P		
Staff	Attended	Staff	Attended
Headmaster – Dr. Mary Frances Jeffries	P	Director of Academy Giving – Sarah Marbach	P
Office Manager – Ami Hosack	P	Office Manager – Pat Del Duca	A
Faculty Liaison – Ms. Rowland	P		

**Called to Order 8:07 am**

**Read Mission Statement**

We are a community of parent volunteers that provides a support system to enrich students’ academic experience. We volunteer our time in service, sponsor and promote social activities, and provide programs to benefit and support the faculty and administration who are working to provide the best educational experience for our children.

**Acceptance of Prior Meeting Minutes**

Move Mari Jo C, Second Stephanie D, Approved

**Headmaster Report: Dr. Jeffries**

- Headmaster Coffee included discussion of hiring procedure and status, Red for ED walk and teacher support
- Headmaster for the Day: End of Year Treat Announcement (Charlotte Sredzinski)- grab bag
- Headmaster for the Day: Tuft and Needle Raffle Drawing (Nathan Conley)- winner the Canfield Family

**Academy Giving Report: Sarah Marbach**

- Meg Seoane and Nicole Weems are the Auction chairs for 2019, planning venue and theme. Will reach out to incoming families for volunteer opportunities.

**Teacher Representative: Mrs. Barton**

- Show support for Red for Ed movement by wearing red, students may wear red ties in hair or on backpacks

**President Report: Mari Jo Clark**

- The AVPSO is pleased to present the 2018/2019 AVPSO Board Slate. A vote by the Annual Membership will take place at the May Annual General Membership Meeting scheduled for May 16, at 8:05, in the Cafeteria.
  - President: Kerry Burki
  - Vice President: *vacant*
  - Secretary: Lauren Morstad
  - Treasurer: *vacant*
  - Communications Chair: Mia Singer
  - Social Chair: Angela Metropulos-Holeva
  - At-Large Homeroom Parent Liaison: Mischelle White
  - Community Outreach Chair: Julee Leathers
  - Hospitality Chair: *vacant*
  - Dads' Club Chair: Eric Luoma
- Still a few places open in next year's Board.
  - Treasurer (*most work can be done from home*)
  - Hospitality (*low time commitment*)
  - Vice-President (*Support President and Communicate with Chairs of Used Uniforms and Lunch*)
- VOTE: Executive Board to vote to approve draft of the 2018/19 Calendar. Move Mari Jo C, Second Sherri C, Approved
- Clean out of PSO room has been done. Waterproof items are in PSO box and class celebration, Snowstorm, Fall Fest, Dads' Club and basic decorations only in PSO room going forward due to decreased space.

**Co-Vice President Report: Marci Saucier and Stephanie Dieterich**

- Lunch update- new volunteer system in place for next year (Lead Chair for each Day of the week with assistants obtained via signup)

**Secretary Report: Sherri Conley**

- Anuj B- new yearbook company for next year, Grads

**Treasurer Report: Bronwyn Beabeau (absent, Mari Jo reporting)**

- Reimbursement checks for Anuj B and Meg S are in the AVPSO mailbox
- If a parent needs to be reimbursed and does not have a receipt, there is a form available
- Please submit any reimbursable requests as soon as possible

**Communications: Christine Kaercher**

- Last newsletter is May 6th

**Community Outreach Report: Traci Trigueros (absent, Mari Jo C reporting)**

- Next Dineout: TBD (there will be one dineout over the summer)
- Next Wednesday Treat: Today, April 25, Zoyo (off campus) 20% give back all day
- Final Food Truck Friday of the Year: May 11, Mac n Cheese Truck/AZ Pops
- Revenue from past month's events: \$1092.36 (\$938.36 from CB&C Dine out)

**Social Report: Rachel Lund**

- None

**Hospitality Report: Teresa Hennessee**

- None

**Homeroom Report: Linda Sredzinski**

- Overview of Classroom Funds Policy
  - Email Linda for procedure for reimbursement to Homeroom Parents who have paid out of pocket this year
- HR parents for next year will be able to sign up in the classroom on meet the teacher night and via MSA

**Dads' Club: Anuj Bhatnagar**

- Camp Out recap- more parent security next year

**New Business: All**

- Dr. Jeffries will be absent the week of April 30<sup>th</sup>
- Mrs. Wayman gave birth to a baby boy

**Business Concluded by the Board since the last General meeting**

- None

**Dates to Remember:**

- April 27: Early Release at Noon
- May 1-2: Spring Concerts
- May 11: Early Release at Noon - Final Food Truck Friday of the Year! (Mac n Cheese Truck/ AZ Pops)
- May 14: Last Full Day of School (Regular School Hours)
- May 15-18: Early Release at Noon
- May 16: Annual Board Meeting, 8:05 am in the Cafeteria (Parent Body to vote on next year's proposed Budget and Calendar and Board Slate)
- May 18: Last Day of School!

**Next Executive Meeting: May 10, 2018, 8:00 a.m.**

**Next General Meeting: May 16, 2018, 8:05 a.m.**

Adjourn 9:25 am