



**Archway Veritas Parent Service Organization  
General Board Meeting Agenda Minutes DRAFT  
May 9, 2017**

<b>Members</b>	<b>Attended Members</b>		<b>Attended</b>
Co-President – Mari Jo Clark	P	At-Large Communications – Christine Kaercher	P
Co-Vice-President – Marci Saucier	P	At-Large Community Outreach – Traci Trigueros	P
Co-Vice-President – Stephanie Dieterich	A	At-Large Social – Rachel Lund- Schemitsch	P
Secretary – Sherri Conley	P	At-Large Hospitality – Teresa Hennessee	P
Treasurer – Bronwyn Beabeau	A	At-Large Homeroom – Linda Sredzinski	P
Dads’ Club – Anuj Bhatnagar	P		

<b>Staff</b>	<b>Attended Staff</b>		<b>Attended</b>
Headmaster – Dr. Mary Frances Jeffries	P	Director of Academy Giving – Sarah Marbach	P
Office Manager – Ami Hosack	P	Office Manager – Pat Del Duca	A
Faculty Liaison – Ms. Rowland	P		

**P=Present A=Absent**

**Called to Order 8:15 am**

**Read Mission Statement**

All parents and guardians of students currently enrolled at Archway Veritas are members of the school’s Parent Service Organization. We are a community of parent volunteers that provides a support system to enrich our student’s academic experience. We volunteer our time in service, facilitate communication, administer social activities and raise funds to benefit and support the faculty and administration that are working to provide the best educational experience for our children.

**Acceptance of Prior Meeting Minutes**

Rachel moved the minutes of the previous meeting be approved as written. Mari Jo seconded. All approved.

**Headmaster Report: Dr. Jeffries**

- July 10<sup>th</sup>, new teacher training for all GH
- Looking for a K-1 music teacher
- 5<sup>th</sup> grade matriculation on May 19<sup>th</sup>. First group of K to graduate, Erik Twist to speak.

**Academy Giving Report: Sarah Marbach**

- Starting on next year's auction- March 2, 2018
- 5K November 18<sup>th</sup>
- Wrapping up community investment pledges

**Teacher Representative: Ms. Rowland (soon to be Mrs. Barton)**

- Review of roll as teacher representative

**President Report: Mari Jo Clark**

- Introduction of new Board
  - Review our goals are to:
    - Welcome new families to the school;
    - Maintain a strong community, while not overwhelming volunteers, parents or teachers; and
    - Communicate with the teachers to make sure that the PSO is supporting them effectively.
  - Calendar
- Vote on Budget-  
Move: Christine Kaercher  
Second: Traci Trigueros  
Approved
- First events in the fall will be:
  - Back to Socials K-5 at Peter Piper, the week that school starts
  - Meet the Teacher on August 3
- Everyone please register in MSA to receive Newsletters going forward.
- Mentor families, need more parents to sign up, encourage new people to sign up and help incoming families

**Co-Vice President Report: Marci Saucier and Stephanie Dieterich**

- Successful kinder meet and greet last week, sold spirit wear and used uniforms
- Cookies for end of year treat on the last day
- Lunch Program Update, may be some small changes over the summer

**Secretary Report: Sherri Conley**

- Yearbook will be distributed on May 12<sup>th</sup> and 19<sup>th</sup>, parents need to be present to sign

**Treasurer Report: Bronwyn Beabeau**

- Budget report
- Please purchase tickets for year end party by Friday May 12
- Re-imbusement requests are due by May 12<sup>th</sup>, email or put in mailbox

**Communications: Christine Kaercher**

- Newsletter News:
  - In the future the newsletter will be sent through MSA
  - Will send a few emails during the summer to encourage families to sign up for MSA

**Community Outreach Report: Traci Trigueros**

- Pizza food truck on May 12<sup>th</sup>
- Kona ice on Wed the 10th

**Social Report: Rachel Lund-Schemitsch**

- Working on some adjustments for next year, to improve events

**Hospitality Report: Teresa Hennessee**

- Meet and Greet went well, make a few adjustments for next year. Student ambassador tours were good. Dr. Jeffries personally met every new family
- Back to School Social – K-5 on July 31<sup>st</sup> at 4 or 5pm at Peter Piper Pizza, 40<sup>th</sup> and Thomas
- Welcome back coffee after drop off on the first day of school

**Homeroom Report: Linda Sredzinski**

- Goal to create consistency between all classes in a grade
- Make sure all classrooms have a room parent, sign up at meet the teacher night
- Communicate clear expectations about room parent responsibilities

**Dads' Club: Anuj Bhatnagar**

- Successful year, raised awareness of club. Two main goals of service to school and socializing
- Campout was a success
- Last Tour de Arcadia “stop” Tuesday, May 9<sup>th</sup>, 6-8 pm at The Little Woody. Fill chair positions for next year
- Invite dads to general board meetings

**New Business: All**

- Mari Jo will look into having some general board mtgs at night to increase attendance

**Dates to Remember:**

- Friday, May 12th: Early Release
- Monday, May 15th: Full Day
- Tuesday, May 16th - Friday, May 19th: Early Release
- Friday, May 19th: Last Day of School
- Friday, May 19th: Fifth Grade Promotion; 5:00pm

**Next Executive Meeting: August 9, 2017, 8:00 a.m.**

**Next General Meeting: August 23, 2017, 8:15 a.m.**